

European Sled Dog Racing Association



Europa - Cup data requirements

To avoid any misunderstanding or misinterpretation of race results and the corresponding problems in calculating the Cup points, the following procedure and formats shall apply.

Important: Failing to respect these requirements will lead to loss of sanctioning for any or all of the categories for which it was granted.

All correspondence/information must be in ENGLISH.

1. Race results submission procedure

- 1.1 The race results shall be provided no later than seven (7) days after the race as per ESDRA Regulations, Part IV, Chapter I, § 4.1.
- 1.2 The race results shall be submitted in a data file formatted as per the **data requirements** below, via email to all the members of the ESDRA Sports Committee (nome@esdra.net, pulka@esdra.net, sports@online.no.) as per ESDRA Regulations, Part IV, Chapter I, § 4.1.3.
- 1.3 As soon as the race results are entered into the cup system and the cup points calculated and published on the ESDRA homepage (www.esdra.net), the race liaison officer will be informed via email.

2. Corrections

- 2.1 The race liaison officer shall examine the point calculations and request any necessary corrections within one (1) week.
- 2.2 Corrections requested by the liaison officer will be entered immediately.
- 2.3 Requests for corrections from persons other than the race liaison officer (drivers, federations,...) will be examined and forwarded to the race liaison officer via email within one (1) week after reception. The person submitting the request will be notified about the examination.
- 2.4 The race liaison officer shall examine the requested correction(s) and provide a reply within one (1) week, including a file with the corrected race results, if applicable.
- 2.5 Upon reception of the liaison officer's reply, any necessary corrections to the cup calculations will be made immediately. The person requesting the correction will be informed on the outcome of the examination.

3. The ESDRA Sports Committee must be informed immediately in the following cases:

- 3.1 Changes in the dates of the sanctioned event
- 3.2 Cancellation of the event
- 3.3 Impossibility in meeting sanctioning requirements

4. Data Requirements

- 4.1 The race results must be submitted in an email containing the following information:
 - 4.1.1 Name, date and site of the race as stated in the ESDRA Sanctioning Approval Form.
 - 4.1.2 Sanctioned classes held and distances per heat.
 - 4.1.3 Sanctioned classes canceled, if any.
 - 4.1.4 Classes which lost sanctioning status and reason.
- 4.2 The email must include an attachment with a single Microsoft Excel file containing the official race results in the following format:
 - 4.2.1 A separate sheet will be used for each sanctioned class.
 - 4.2.2 Field A1 of each sheet will indicate the corresponding class, using the abbreviations indicated in ESDRA Regulations, Part IV, Chapter I, § 6 (UMD, LMD, US, 8S, 6S, 4S, MP1, MP4, WP1, WP4, MS1, MS2, WS1, WS2, MPJ and WPJ etc.)
 - 4.2.3 Field B1 of each sheet will indicate the number of heats run, using the numbers 1, 2, 3, etc.
 - 4.2.4 Column A will show the finishing position of every driver in the class.
 - 4.2.5 Column B will be formatted "numbers as text" and will indicate the complete DID numbers of the drivers as published on the ESDRA homepage. In the absence of a DID number, a "-" sign will be used.
 - 4.2.6 Column C will be formatted as "standard" and will show the name for every driver First name and Last name.
 - 4.2.7 **Column D** will be formatted as "user-defined" with the value "h:mm:ss,0" and will show the race time for every driver.
 - 4.2.8 A separate line will be used for each individual driver starting the 1st heat. Drivers having no race time will be indicated as "NAS" (not at start), "NIF" (not in finish) or DIS (disqualified) as appropriate.
 - 4.2.9 An example Excel file will be provided by the Sports Committee.

Any questions should be addressed to the ESDRA Sports Committee.